

Job Title: Buyer IO0405 & IO0406

Requisition ID **8237** - Posted - (France, 13067 St Paul Lez Durance Cedex) - **Business Operations - New Posting**

Fusion, the nuclear reaction that powers the sun and the stars, is a promising long-term option for a sustainable, non-carbon emitting global energy supply.

The ITER Organization (IO), based in the southern France, welcomes best talents who can together prepare the way to this new energy in a truly multi-cultural work environment.

We offer challenging assignments in a wide range of areas and encourage applications from candidates with all levels of experience. Applications from under-represented ITER Members' nations and women candidates are strongly encouraged, as IO strongly believes that a diversified, equitable, and inclusive workplace is crucial in solving one of the most complex scientific and engineering projects in the world today.

As the IO attracts and retains people coming from a vast array of different backgrounds and cultures, discrimination and exclusion cannot be tolerated. The IO believes it is our diverse perspectives and background that gives unique strength and value to the ITER mission, regardless of race, member nation, gender, religion, status, sexual orientation, or disability - all are welcome and respected at ITER. The IO is committed to fostering a fair and equitable environment across all areas of the project, including compensation and benefits.

ITER CARE Values (Collaboration / Accountability / Respect / Excellence):
We perform our work with care, we care for the well-being of colleagues, our families and ourselves, and we care about the health of the planet for generations to come. CARE drives our work and our behaviors at ITER.

To see why ITER is a great place to work, please look at this [video](#)

Application Deadline: 04/01/2026
Department: Administration Department
Division / Program: Procurement Division
Job Grade: G4/G5 (SALARY SIMULATOR)
Language Requirements: Fluent in English (written & spoken)
Contract Duration: Initial Employment Contract up to five years with possibility for extension

*The selection process will be conducted with the objective of filling **the below vacant position** with also the purpose of drawing up a reserve list of rostered candidates for future vacant positions. The reserve list initially remains valid for two years, with the possibility of extension at the Director-General's discretion.*

Please note that the entry grade of this position begins at G4 and the final grade offered to the selected candidate is subject to the decision of the IO Director General.

Overview

Are you looking for an exciting opportunity at the heart of an ambitious fusion energy project?
Join us as a **Buyer** where your goals will include:

- Initiating and handling tender processes, negotiating with suppliers and placing purchase orders and contracts to meet the procurement plans.
- Implementing procurement procedures in an efficient and smooth manner together with Technical Departments/Office for planning procurement activities and recommending the best strategy for meeting the schedule and the best value for the ITER Organization (IO).

Key Duties and Responsibilities

Primary Responsibilities:

- Manages the procurement process for contracts in his/her scope of work from the expression of the needs to the preparation of the tender documents, the finalization of contracts up to its signature by the IO Contracting Authority and closure;
- Reviews and advises on technical specifications, aligning with the procurement process needs and outcome expected;
- Work in close collaboration with initiators of the procurement action ensuring full compliance with procurement regulations;

Additional Responsibilities:

- Manages Evaluation Committees, chairs such committees when appropriate for non complex procurement, organizes the assessment of the tenders and provides advice to Evaluation Committee members; drafts all related conclusions;
- Provides support to the IO Responsible Officers (ROs) for management of contracts after signature through to closure;
- Acts as interface with tenderers pre- and post-award of the contract for clarification and changes in the terms of contracts;

- Support procurement officer in the development of annual and multi-year procurement plan(s) for the assigned scope, in compliance with the Overall Project Schedule;
- Trains newcomers on procurement procedures and related procurement tools as appropriate;
- Identifies continuous improvement in the procurement procedures and processes to save costs and implement cost containment objectives and reports to line management;
- Evaluates, prepares, and presents standard and ad-hoc status and progress reports for IO management;

Please note that job descriptions cannot be exhaustive, and the staff member may be required to undertake other duties, which are broadly in line with the above primary responsibilities.

Experience & Competencies

Essential:

- Comprehensive experience as a buyer and managing procurement activities/contract portfolios.
- **Procurement:** Acquiring goods, services, or works from external sources in a cost-effective and efficient manner; Strategic sourcing, contract negotiation, and ensuring compliance with procurement policies and regulations.
- **Contract Administration:** Developing and administrating commercial terms and conditions of contracts, negotiating contracts, supporting the Contract responsible officer in the monitoring of contracts execution in line with the rules and regulations in place, ensuring adherence to contractual terms and conditions.
- **Negotiation:** The ability to effectively communicate, collaborate, and reach mutually beneficial agreements in various situations in the interest of the IO interest.
- Writing skills and technical understanding: Writing and reviewing technical documents and related tender and contract documents in the assigned scope of work.

Desirable:

- Good knowledge of SAP is considered as an advantage

Qualifications

Essential:

- Bachelor degree or equivalent in Procurement, Business Administration field or other relevant discipline;

The following items apply to all jobs and job holders for the duration of tenure at ITER Organization:

- **The CARE Values are a framework of principles that guide our actions and define the culture and spirit of the ITER Project:**

Collaboration: We collaborate with commitment and flexibility using the power of teamwork, building partnerships, and working with others to reach shared objectives;

Accountability: We are accountable for the whole project - we take responsibility for our specific actions and are transparent in our daily work, holding self (ourselves) and others accountable to meet commitments;

Respect: We treat each other with respect and dignity at all times, knowing that all of us belong here. We appreciate the value that our multicultural and diverse community brings to the ITER Project;

Excellence: We are driven by excellence; we are agile and innovative while maintaining the highest standards of safety, quality and integrity;

- **ITER Core Technical Competencies:**

1) **Nuclear Safety, Environment, Radioprotection and Pressured Equipment**

2) **Occupational Health, Safety & Security**

3) **Quality Control & Quality Assurance Processes**

- **Knowledge of these competencies may be acquired through on-board training at basic understanding level for all ITER staff members;**
- Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;
- May be requested to perform other duties in support of the project as defined by your line manager, and when relevant upon the request of the matrix manager;
- May be requested to work outside the ITER Organization reference working hours, including nights, weekends and public holidays, due to business needs - this may include on-call, shift work, etc.
- May be requested to be part of any of the project/construction teams and to perform other duties in support of the project;
- For staff expected to perform on-call, shift hours, or other work outside ITER Organization reference working hours, including nights, weekends, and public holidays, **the possession of a driving license valid in France is required. no commuting vehicle will be provided by the ITER Organization.**
- Informs management of any important and urgent issues that cannot be handled by line or matrix management and that may jeopardize the achievement of the Project's objectives;

The ITER Organization (IO) is an Equal Opportunity organization committed to diversity and inclusive in the workplace.