

Job Title: Communication Officer IO0923

Req ID **1321** - Posted **25/02/2020** - (France, 13067 St Paul Lez Durance Cedex) - **Business Operations - New Posting**

The ITER Organization brings together people from all over the world to be part of a thrilling human adventure in southern France—building the ITER Tokamak. We require the best people in every domain.

We offer challenging full-time assignments in a wide range of areas and encourage applications from candidates with all levels of experience, from recent graduates to experienced professionals. Applications from under-represented ITER Members and from female candidates are strongly encouraged as the ITER Organization supports diversity and gender equality in the workplace.

Our working environment is truly multi-cultural, with 29 different nationalities represented among staff. The ITER Organization Code of Conduct gives guidance in matters of professional ethics to all staff and serves as a reference for the public with regards to the standards of conduct that third parties are entitled to expect when dealing with the ITER Organization.

The south of France is blessed with a very privileged living environment and a mild and sunny climate. The ITER Project is based in Saint Paul-lez-Durance, located between the southern Alps and the Mediterranean Sea—an area offering every conceivable sporting, leisure, and cultural opportunity.

To see why ITER is a great place to work, please look at this video

Application deadline: 05/04/2020

Domain: Director-General

Department: Office of the Director-General

Division: Communication

Job Family: Organizational Support

Job Role: Early Career/ Functional Officer - 1

Job Grade: P1/P2

Language requirements: Fluent in English (written & spoken)

Contract duration: Up to 5 years

Purpose

As Communication Officer, you will elevate the public profile of the ITER Project, contributing as part of the ITER Communication team (COM), with particular attention to the creation and production of visual content of professional quality—videography, photography, presentations, and associated scripts—for use in live-streamed and face-to-face interactions as well as in ITER's public and internal websites, digital publications, and social media channels.

This position is to be based at the ITER Organization with frequent travel required in France and other various ITER Project countries.

Background:

The COM mission is to optimize ITER's external image, internal environment, and relationships with key stakeholders, by ensuring: (a) that the public at large understands ITER to be an essential step toward making fusion part of a sustainable energy future; (b) that ITER's key stakeholders view the project as successful, with robust project management and milestones on schedule; and (c) that across ITER there is full commitment to the project culture and ITER's core values.

Major Duties/Responsibilities

- Manages the creation and production of ITER videos, film clips, and live-streamed interactions; coordinates use of the COM studio for video recordings and live streaming; creates, produces, and edits original video footage for use in ITER videos, B-roll for press, YouTube and other social media applications, etc.;
- Produces high-quality photographs of the ITER worksite and related activities, as well as partner locations and activities, as assigned; produces audio content for podcasts, voiceovers, and other applications, as assigned;
- Produces high-quality presentations of the ITER project for use by the Director-General and other ITER speakers, using PowerPoint and other software as applicable; periodically develops and produces fresh graphic designs and approaches for these presentations;

- Follows-up ITER contracts related to the production of visual and written content: external film companies, drone video suppliers, photographers, writers, graphic designers, etc., as needed to supplement COM internal production; manages the ITER image database;
- Contributes to other COM activities (representing ITER to external audiences, press inquiries, conferences, visits, etc.) as assigned;
- May be required to work outside ITER Organization reference working hours, including nights, weekends and public holidays;
- May be requested to support any of the project/construction teams and to perform other duties in support of the project.

Measures of Effectiveness

- Manages the production of timely, high-quality videography, photography, presentations, and other content that effectively supports a positive image of ITER to external audiences;
- Demonstrates effective follow-up of external contracts related to the production of ITER visual and written content in close collaboration with Procurement and Contracts Division, ensuring high quality and value for money;
- Exhibits professionalism and high quality results in producing live-streamed interactions, up-to-date presentations, social media content, and representation of ITER to external audiences.

Qualifications and Experience

- *Professional Experience:*
 - At least 5 years of experience (at least 2 years at P1 level) as a communication officer in the field of communication, public relations or outreach.
- *Education/ Know-How:*
 - Masters' degree or equivalent in the field of videography, photography, science journalism, or another relevant discipline;
 - The required education degree may be substituted by extensive professional experience involving similar work responsibilities and/or training certificates in relevant domains.
- *Technical Competencies:*
 - Ability to independently create visual concepts, designs, and high-quality videography and photography at a level ready for publication;
 - Ability to prepare visual aids as appropriate, fusion science and technology and ITER project progress presentations, and present complex scientific material simply to multiple audiences is required;
 - Ability to prepare backgrounders for journalists and media, and support material for media campaigns;
 - Ability to manage contractual and stakeholder relationships with routine information updates, ensuring compliance with COM strategy;
 - Graphic design and publication layout skills are an advantage.
- *Language requirements:*
 - Fluency in English and French (written and spoken);
 - Working knowledge of other ITER languages is an advantage.
- *Behavioral skills:*
 - Collaborate: Ability to dialogue with a wide variety of contributors and stakeholders;
 - Communicate effectively: Ability to adjust communication content and style to deliver messages to work effectively in a multi-cultural environment;
 - Drive results: Ability to persist in the face of challenges to meet deadlines with high standards;
 - Manage complexity: Ability to gather multiple and diverse sources of information to understand/define problems accurately before moving to proposals/solutions;
 - Instill trust: Ability to apply high standards of team mindset, trust, excellence, loyalty and integrity.

The following important information shall apply to all jobs at ITER Organization:

- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, ITER Values (Trust; Loyalty; Integrity; Excellence; Team mind set; Diversity and Inclusiveness) and Code of Conduct;
- ITER Core technical competencies of 1) Nuclear Safety, environment, radioprotection and pressured equipment 2) Occupational Health, safety & security 3) Quality assurance processes. Knowledge of these competencies may be acquired through on-board training at basic understanding level for all ITER staff members;
- Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;
- May be requested to work on beryllium-containing components. In this case, you will be required to follow the established ITER Beryllium Management Program for working safely with beryllium. Training and support will be provided by the ITER Organization;
- May be requested to be part of any of the project/construction teams and to perform other duties in support of the project;
- Informs the IO Director-General, Domain Head, or Department/Office Head of any important and urgent issues that cannot be handled by line management and that may jeopardize the achievement of the Project's objectives.