外部委託業者の募集

References: IO/25/OT/70001341/FMR

“Buildings and Site Management Support to Owner Framework Contract "

（オーナーへの建屋とサイトの管理サポートに関する枠組み契約）

IO 締め切り 2025 年 9 月 5 日(金)

〇はじめに

本事前情報通知（PIN）は、作業契約の入札授与および実行につながる公開入札調達プロセスの最初のステップです。

〇背景

ITER は平和利用の核融合発電の科学的および技術的な実現可能性の実証を目的とした、国際共同研究開発プロジェクトです。ITER 機構の 7 つのメンバーは、;欧州連合（EURATOM が代表）、日本、中華人民共和国、インド、大韓民国、ロシア連邦、および米国です。

ITER の敷地はフランス南東部のブーシュデュローヌ地区にあり、ITER 本社（HQ）もあるフランス CEA サン・ポール・レ・デュランス に近いところに位置しています。詳細については、ITER のウェブサイト http://www.iter.org を参照して下さい。

〇作業範囲

この基本契約に基づき実施されるサービスは、設計、建設、および試験・試運転に大別され、以下の通りです。

設計活動の監督

- システム要件文書の維持
- 負荷報告書や設計コードなどの特注文書の維持
- 設計統合レビューへの参加
- 設計レビュー - IOを支援する専門家としての役割

建屋およびサイトインフラの建設活動の監督

請負業者は、IO技術要求責任者（TRO）が定める管理業務を遂行する独立した第三者としてIOを支援します。これらの検査は、以下のような多岐にわたる分野をカバーします。

- 土木工事（コンクリート、型枠、埋め込みプレート、インサートなど）
- 二次土木工事（表面処理、塗装）
- 建屋関連の機械工事（ドア、クレーン設置）
- HVAC（冷暖房空調設備）
- 電気ネットワーク（照明、接地、アクセス制御、防火、警報、ドア制御、クレーン制御など）

試験および試運転の監督

請負業者は、IOが引き継ぎ準備の整った建屋および建屋システム（クレーン、エレベーター、HVAC、低電

圧システム、計装および制御、照明および接地保護）の監督および試運転の業務を遂行します。

その他の活動

- その他の技術活動
- プロジェクト管理の支援
- コンピュータ支援製図（CAD）

サービス全般の範囲については、添付の技術仕様書DEYNHZ v2.3を参照してください。

〇調達プロセスと目的

目的は、競争入札プロセスを通じて供給契約を落札することです。
この入札のために選択された調達手続きは公開入札手続きと呼ばれます。
オープン入札手順は、次の 4 つの主要なステップで構成されています。

- ステップ 1-事前情報通知（PIN）
  事前情報通知は公開入札プロセスの第一段階です。IO は、関心のある候補企業に対し、以下の概略日程に示された 10 作業日までに担当調達担当官に添付の関心表明フォームで以下の情報を提出し、競争プロセスへの関心を示すよう正式に要請します。

  特に注意:
  関心のある候補企業は、IO Ariba の電子調達ツール 「IPROC」 に登録してください（まだ登録していない場合）。手順については、
  https://www.iter.org/fr/proc/overview
  を参照してください。

  Ariba（IPROC）に登録する際には、お取引先様に最低 1 名の担当者の登録をお願いします。この連絡担当者は、提案依頼書の発行通知を受け取り、必要と思われる場合は入札書類を同僚に転送することができます。

- ステップ 2-入札への招待
  PIN の発行から 10 作業日経過後、提案依頼書（RFP）を 「IPROC」 に掲載します。この段階では、担当の調達担当者に関心を示し、かつ IPROC に登録している関心のある候補企業は、RFP が公表された旨の通知を受けることができます。その後、RFP に詳述されている入札説明書に従って提案書を作成し、提出します。

  このツールに登録されている企業のみが入札に招待されます。

- ステップ 3-入札評価プロセス
  入札者の提案は、IO の公平な評価委員会によって評価されます。入札者は、技術的範囲に沿って、かつ、RFP に記載された特定の基準に従って作業を実施するために、技術的遵守を証

明する詳細を提供しなければなりません。

- ステップ 4-落札
  認定は、公開されている RFP に記載されている、コストに見合った最適な価格または技術的に準拠した最低価格に基づいて行われます。

〇概略日程

概略日程は以下の通りです：

マイルストーン	暫定日程
事前指示書（PIN）の発行	2025 年 8 月 20 日
関心表明フォームの提出	2025 年 9 月 5 日
iPROC での提案依頼書の発行	2025 年 9 月 10 日
入札提出	2025 年 6 月 11 日
契約授与	2025 年 10 月 21 日
契約調印	2026 年 2 月
サービス開始	2026 年 2 月

*新しい契約者が現地の活動や手順に慣れるため、また旧契約者がスムーズに解約作業を行うために、3ヶ月の重複期間が予定されています。

〇必要なスキルと経験

- 候補者は、2012年2月7日のINB命令に関する経験を有すること。
- 建物およびフランス規制当局に対する原子力安全に関する豊富な経験。
- 原子力サイトまたは高度に規制された環境、あるいは規制要件を伴う類似プロジェクトでの経験。
- 原子力プロジェクトにおける強力な安全意識および品質文化。

〇契約期間と実行

ITER機構は2026年3月13日からサービスを開始するために供給契約を2026年2月ごろ授与する予定です。予想される契約期間は、4年とし、１年延長のオプションが２つ伴います。

〇候補

参加は、個人またはグループ/コンソーシアムに参加するすべての法人に開放されます。法人とは、法的権利及び義務を有し、ITER 加盟国内に設立された個人、企業又は機構をいいます。ITER 加盟国は欧州連合(EURATOM メンバー)、日本、中華人民共和国、インド共和国、大韓民国、ロシア連邦、アメリカ合衆国です。

法人は、単独で、またはコンソーシアムパートナーとして、同じ契約の複数の申請または入札に参加することはできません。共同事業体は、恒久的な、法的に確立されたグループ又は特定の入札手続のために非公式に構成されたグループとすることができます。

コンソーシアムのすべての構成員(すなわち、リーダーと他のすべてのメンバー)は、ITER 機構に対して連帯して責任を負います。

コンソーシアムとして許可されるために、その点で含まれる法人はコンソーシアムの各メンバーをまとめる権限をもつリーダーをもたなければなりません。このリーダーはコンソーシアムの各目メンバーのために責任を負わなければなりません。

指名されたコンソーシアムのリーダーは、入札段階で、コンソーシアムのメンバーの構成を説明する予定です。その後、候補者の構成は、いかなる変更も ITER 機構に通知することなく変更してはなりません。かかる認可の証拠は、すべてのコンソーシアムメンバーの法的に授権された署名者が署名した委任状の形式で、しかるべき時期に IO に提出しなければなりません。

どのコンソーシアムメンバーも IPROC に登録する必要があります。

【※　詳しくは添付の英語版技術仕様書「**Buildings and Site Management Support to Owner Framework Contract**」をご参照ください。】
ITER 公式ウェブ　http://www.iter.org/org/team/adm/proc/overview からもアクセスが可能です。

「核融合エネルギー研究開発部門」の HP：　http://www.fusion.qst.go.jp/ITER/index.html
では ITER 機構からの各募集（IO 職員募集、IO 外部委託、IO エキスパート募集）を逐次更新しています。ぜひご確認ください。

イーター国際核融合エネルギー機構からの外部委託
に関心ある企業及び研究機関の募集について

＜ITER 機構から参加極へのレター＞

以下に、外部委託の概要と要求事項が示されています。参加極には、提案された業務に要求される能力を有し、入札すべきと考える企業及び研究機関の連絡先の情報を ITER 機構へ伝えることが求められています。このため、本研究・業務に関心を持たれる企業及び研究機関におかれましては、応募書類の提出要領にしたがって連絡先情報をご提出下さい。

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PRIOR INDICATIVE NOTICE (PIN)

OPEN TENDER SUMMARY

IO/25/OT/70001341/FMR

For

Buildings and Site Management Support to Owner Framework Contract

Abstract

The purpose of this summary is to provide prior notification of the ITER Organization's intention to launch a competitive Open Tender process in the coming weeks. This summary provides some basic information about the ITER Organization, the technical scope for this tender, and details of the Tender process for Buildings and Site Management Support to Owner Framework Contract.

1 Introduction

This Prior Indicative Notice (PIN) is the first step of an Open Tender Procurement Process leading to the award and execution of a Framework Contract.

2 Background

The ITER project is an international research and development project jointly funded by its seven Members being, the European Union (represented by EURATOM), Japan, the People's Republic of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul–Lez-Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit www.iter.org.

3 Scope of Services

The services to be performed under this Framework Contract can be categorized into design, construction and testing & commissioning as follows:

- **Oversight of Design Activities**
  - ✓ Maintain System Requirements Documentation
  - ✓ Maintain Bespoke Documentation such as Loads Reports, Design Codes
  - ✓ Participation in Design Integration Reviews
  - ✓ Design Reviews - Expert to support the IO

- **Oversight of Construction Activities for the Buildings and Site Infrastructure**

The Contractor shall support the IO as an independent third party to undertake controls defined by the IO TRO. Those inspections can cover many fields such as:

  - ✓ Civil works (concrete, formworks, embedded plates, inserts, etc.)
  - ✓ Secondary civil works (surface preparation, painting)
  - ✓ Mechanical works related to buildings (doors, cranes installation)
  - ✓ HVAC
  - ✓ Electrical networks (lightning, earthing, access control, fire protection, alarms,
  - ✓ doors control, cranes control, etc.)

- **Oversight of Testing and Commissioning**

The Contractor shall undertake the task of oversight and commissioning of the Buildings and Building Systems (Cranes, elevators, HVAC, Low voltage systems, Instrumentation & Control, Lightning and Earthing protection) that are ready to be taken over by the IO.

- **Other Activities**
  - ✓ Other technical activities
  - ✓ Project Administration Support
  - ✓ Computer Aided Drafting

For the full scope of services, please see the attached Technical Specifications, ref. DEYNHZ v2.3.

4 Procurement Process & Objective

The objective is to award a Framework Service Contract through a competitive bidding process.

The Procurement Procedure selected for this Tender is a so-called **Open Tender** procedure.

The Open Tender procedure is comprised of the following four main steps:

- Step 1- Prior Information Notice (PIN)

  The PIN is the first stage of the Open Tender process. The IO formally invites interested Suppliers to indicate their interest in the competitive process by returning to the Procurement Officer in charge the attached "Expression of Interest and PIN Acknowledgement" by the date indicated in the procurement timetable below.

  Special attention:

  Interested tenderers are kindly requested to register in the IO Ariba e-procurement tool called "I-PROC". You can find all links to proceed along with instruction going to: https://www.iter.org/fr/proc/overview.

  When registering in Ariba (I-PROC), suppliers are kindly requested to nominate at least one contact person. This contact person will be receiving the notification of publication of the Request for Proposal and will then be able to forward the Tender documents to colleagues if deemed necessary.

- Step 2 - Invitation to Tender – Request for Proposal (RFP)

  After 10 calendar days of the publication of the PIN, the Request for Proposals (RFP) will be published on our digital tool "I-PROC". This stage allows interested bidders who have indicated their interest to the Procurement Officer in charge AND who have registered in I-PROC to receive the notification that the RFP is published. They will then prepare and submit their proposals in accordance with the Tender instructions detailed in the RFP.

  Only companies registered in the I-PROC tool will be invited to the Tender.

- Step 3 – Tender Evaluation Process

  Tenderers' proposals will be evaluated by an impartial evaluation committee of the IO. Tenderers must provide details demonstrating their technical compliance to perform the works in line with the technical scope and in accordance with the criteria listed in the RFP.

- Step 4 – Contract Award

  A Framework Service Contract will be awarded on the basis of Best Value for Money with a sharing of 60% for the technical offer and 40% for the financial offer according to the evaluation criteria and methodology described in the RFP.

5 Procurement Timetable

The tentative timetable is as follows:

Milestone	Date
Publication of the Prior Indicative Notice (PIN)	20 August 2025
Submission of expression of interest form	5 September 2025
Request for Proposal launched on I-PROC	10 September2025
Tender Submission	21 October 2025
Contract Award	February 2026
Contract Signature	February 2025

6 Quality Assurance Requirements

The Candidate shall have ISO 9001 or shall submit to the IO for approval its "Quality Assurance Program'' in the Tender Submission for the IO's review and acceptance. Prior to commencement of any Services under this Contract(s), a Quality Plan shall be submitted and approved by the IO.
A draft quality plan shall be submitted with the technical tender offer.

7 Required skills and experience

- The Candidate shall have experience with the INB Order of 7th February 2012.
- Strong experience in nuclear safety for buildings and French Regulators.
- Experience on nuclear sites or highly regulated environments or similar projects with regulatory requirements.
- Strong safety and quality culture on nuclear projects.

8 Conflict of Interest

The Candidates for this Open Tender cannot participate if they are involved in the following consortia:
- Fusion for Energy (F4E) Architect Engineer (**ENGAGE**)
- F4E Support to Owner (**ENERGHIA**)
- Civil Engineering and Construction Consultancy Services to support F4E in connection with the ITER Project **(b.NEXT**)

Ability to act as an independent consultant is of utmost importance to the IO.

9 Contract Duration and Execution

The IO shall award the Framework Contract in February 2026 latest for the start of services on 13th of March 2026. The contract duration shall be 4 years with two (2) optional extensions of 1 year each.

10 Candidature

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an ITER Member State, being: the European Union (represented by EURATOM), Japan, the People's Republic of China, India, the Republic of Korea, the Russian Federation and the USA.

Legal entities cannot participate individually or as a consortium partner in more than one application or Tender of the same contract. A consortium may be a permanent, legally established grouping, or a grouping which has been constituted informally for a specific Tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the IO.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a leader with authority to bind each member of the consortium, and this leader shall be authorised to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium leader will explain the composition of the consortium members in its offer. Following this, the Candidate's composition must not be modified without notifying the IO of any changes. Evidence of any such authorisation shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorised signatories of all the consortium members.

All consortium members shall be registered in I-PROC.

11 Sub-contracting Rules

Subcontracting is limited to 40 % of the contract value and up to level 2.
All sub-contractors who will be taken on by the Contractor shall be declared with the Tender submission in I-PROC. Each sub-contractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the Tenderer as part of its Tender.

All declared sub-contractors must be established within an ITER Member State in order to participate.

The IO reserves the right to approve (or disapprove) any sub-contractor which was not notified in the Tender and request a copy of the sub-contracting agreement between the Tenderer and its subcontractor(s). Rules on sub-contracting are indicated in the RFP itself.

IDM UID
DEYNHZ

VERSION CREATED ON / VERSION / STATUS
31 Jul 2025 / 2.3 / Approved

EXTERNAL REFERENCE / VERSION

Technical Specifications (In-Cash Procurement)

Technical Specifications for Buildings and Site Management Support to Owner Framework Contract

This Technical Specification describes the services to be provided by the Contractor in support of IO/CP/BSM. This specification forms part of the Framework Contract and should be read in conjunction with all the other contract documents. The Civil Engineering Interfaces Project (CEIP) has the responsibility for the execution of the buildings scope(civil concrete work and steel frame structures) of the ITER project. The CEIP is implemented through both Procurement Arrangements (PAs) with the ...

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1 Preamble

This Technical Specification is to be read in combination with the General Management Specification for Service and Supply (GM3S) – [Ref 1] that constitutes a full part of the technical requirements. In case of conflict, the content of the Technical Specification supersedes the content of Ref [1].

2 Purpose

The purpose of this specification is to describe the services to be provided by the Contractor in support of IO/CP/BSM. This specification forms part of the Framework Contract and should be read in conjunction with all the other contract documents.

BSM activities are planned, executed and completed under the management of the BSM Program Manager and Deputy Program Manager who in turn report to the Head of CP. In summary, the BSM Program comprises the following Projects and Scope:

- Civil Engineering and Interfaces Project: To ensure the roles and duties of the PBS 61/62/63 Responsible Officers are properly implemented. To coordinate all aspects of Civil Engineering and Building works for what relates to Requirements management, management of IO Civil Works Contacts, Management of Site and Buildings Procurement Arrangements, Coordination of completion processes for Site & Buildings including Taking Over and As Built documentation and to coordinate and maintain a Nuclear Safety Cell for interfacing with SQD for all Nuclear Safety matters concerning Site & Buildings.

- Building and Facilities Operation Project: To manage all activities relating to the buildings and site infrastructure and associated services from Taking-Over up until Integrated Commissioning. Scope includes the operation and maintenance of buildings, building services and site infrastructure, facility management of all ITER Site and Project Services including, inter alia, Insurances, Construction and maintenance of offices, site welfare facilities and warehouse storage, canteens, transport and service vehicles, interfaces with CEA and AIF, crane operation and maintenance,

- Construction Site Management Project: To manage all activities necessary for the smooth operation of the Construction site including coordination and management of Site access (PTW system), maintenance of the construction site Services and operation of the temporary networks, management of the CMA contract, radiological testing, site materials transports and materials preservation.

- Hot Cell & Radwaste Project: To manage all scope related to the Hot Cell Complex design, construction, and operation including interfacing with F4E and all relevant stakeholders.

The specification describes the tasks to be undertaken by the Contractor; the format of the deliverables necessary in order that a task can be considered complete and provides the overall framework of requirements to carry out of the tasks by the Contractor.

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3 Acronyms & Definitions

3.1 Acronyms

For a complete list of ITER, abbreviations see: ITER Abbreviations (ITER_D_2MU6W5).

Abbreviation	Description
AE	Architect Engineer
BSM	Buildings and Site Management
CD/CDR	Conceptual Design/Conceptual Design Review
CEIP	Civil Engineering Interface Project
CP	Construction Project
CPH	Construction Project Head
CPO	Construction Project Office
CRO	Contract Responsible Officer
DA	Domestic Agency
DIR	Design Integration Review
DCM	Design Compliance Matrix
DR	Deviation Request
DWS	Detailed Working Schedule
F4E	Fusion For Energy (EU-DA)
FD/ FDR	Final Design/ Final Design Review
GM3S	General Management Specification for Service and Supply
I&C	Instrumentation & Control
ICD	Interface Control Document
IDM	ITER Document Management System
IO	ITER Organization
ITP	Instruction To Proceed
MRR	Manufacturing Readiness Review
NCR	Non-Compliance Report
PA	Procurement Arrangement
PBS	Plant Breakdown Structure
PCR	Project Change Request
PD/PDR	Preliminary Design/ Preliminary Design Review
PIA	Protection Important Activity
PIC	Protection Important Component
PL/PM	Project Leader/Program Manager
PR	Project Requirement
PRO	Procurement Responsible Officer
QARO	Quality Assurance Responsible Officer

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SSC	Structure, System, and Component
TO	Task Order
TRO	Technical Responsible Officer

3.2 Definitions

Please refer to section 2.1 of the GM3S or Ref. [1] below.

4 Applicable Documents & Codes and standards

4.1 Applicable Documents

It is the responsibility of the Contractor to identify and request any document that may have not been transmitted by IO, including the below list of reference documents.

This Technical Specification takes precedence over the referenced documents. In case of conflicting information, it is the responsibility of the contractor to seek clarification from IO.

Upon notification of any revision of applicable document transmitted to the contractor, the contractor shall advise within 4 weeks of any impact on the execution of the contract. Without any response after this period, no impact will be considered.

Ref	Title	IDM Doc ID	Version
1	General Management Specification for Service and Supply (GM3S)	82MXQK	v1.4
2	Terms of Reference of Buildings and Site Management Program (CP/BSM)	ALVRQT	v2.2
3	Sign Off Authority (SOA) for CP/BSM Site & Buildings PA Activities	RF64DS	v4.3
4	Order dated 7 February 2012 relating to the general technical regulations applicable to INB - EN	7M2YKF	v1.7
5	Environmental Protection and Nuclear Safety Management Plan	9KAZ8T	v2.1
6	Safety Requirements for ITER Facility Buildings	2E4KSJ	v4.7
7	Working Instruction for the Qualification of ITER safety codes	258LKL	v3.1
8	Provisions for Implementation of the Generic Safety Requirements by the External Actors/Interveners	SBSTBM	v2.2
9	ITER Policy on Safety, Security and Environment Protection Management	43UJN7	v3.1
10	Internal Regulations	27WDZW	v3.1
11	ITER Site access Procedure	S3893D	v3.1

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12	MQP L3 Surveillance Plan for Construction	U5TYMP	v3.4
13	ITER Procurement Quality Requirements	22MFG4	v5.1
14	ITER Quality Assurance Program (QAP)	22K4QX	v8.5
15	Procedure for Management of Nonconformities	22F53X	v9.1
16	Requirements for Producing a Quality Plan	22MFMW	v4.0
17	Procedure for the management of Deviation Request	2LZJHB	v9.1
18	Procedure for Management of Nonconformities	22F53X	V9.1
19	Design Review Procedure	2832CF	V7.0
20	Surveillance Register - Buildings & Site Management (BSM) Construction Program	9UG22J	v1.3
21	Working Instruction for IO Acceptance of Contractor Release Notes related to As-Built Designs Developed Under PA 6.2.P2.EU.01, 02, 03, 04 and 05	PNBJ8Y	v1.0
22	Acceptance Plan for EU-DA As Built Designs – AE PA 6.2.P2.EU.02	PP4MN2	v1.3
23	Working Instruction for the Processing of Handover, RFE Certificates, CRNs and Taking Over Certificates for Site and Buildings Procurement Arrangement	VENE72	v2.0
24	WI for Construction Completion Review and Turnover to Commissioning	X8LS3F	v2.2
25	Procedure for the Usage of the ITER CAD Manual	2F6FTX	v1.1
26	Procedure for the CAD management plan	2DWU2M	v2.2
27	Provisions for Implementation of the Generic Safety Requirements by the External Actors/Interveners	SBSTBM	v2.3

4.2 Applicable Codes and Standards

The relevant Codes and Standards applicable to the scope of work are summarized below.

Ref	Title	Doc Ref.	Version
C&S1	ITER Structural Design Code for Buildings (I-SDCB) - Part1: Design Criteria	283B24	v3.0

SERVICE			
C&S2	ITER Structural Design Code for Buildings (I-SDCB) - Part 2: Construction	2E2U9X	v2.0
C&S3	Load Specifications for Buildings with Safety Requirements	2ERTXQ	v3.3
C&S4	ITER Site and Buildings - General Loads Specification for Structural Works - Buildings Without Safety Requirements	2ERYWZ	v2.1
C&S5	Load Specification - High Security Fence 61.00.NF	AX4BAP	v1.0
C&S6	Working Instruction for the Propagation of Defined Requirements in Site & Buildings Procurement Arrangements	U34THB	v2.0
C&S7	Working Instruction for Implementing Requests for Information for Site & Building PAs	P97XUF	v1.2
C&S8	Design Integration Review Procedure _	3CNWMT	v2.1
C&S9	Design Review Procedure	2832CF	v7.0
CS&10	ITER System Design Process (SDP) Working Instruction	4CK4MT	v3.3

5 Scope of Work

This section defines the specific scope of work for the service, in addition to the contract execution requirements as defined in References above.

Tasks to be carried out by the Contractor will be defined in greater details in future technical specifications to launch Task Orders; nevertheless, they can be broadly categorised into design, construction and testing & commissioning. List of Deliverables (LoD) is also provided, and a hypothetical scenario of scope will be provided in the Instruction to Tenders (ITT) associated with this Technical Specification. The Instruction ITT document will be prepared separately from this Technical Specification and shall be provided to Tenderers within the tendering process.

5.1 Oversight of Design Activities

The Contractor shall provide the following services related to the oversight of the design for each applicable building and system.

5.1.1 Maintain System Requirements Documentation

The Contractor shall maintain and update the existing System Requirements Documents. These documents require updating when a PCR is raised. The updating of such document shall include the technical documentation as well as managing the review and approval of Interface Control Documents and Interface Sheets/Data. These interface documents contain raw data (loads, sizes, temperature requirements etc.) and are updated to reflect design maturity (an update is generally required for the preparation of design gate reviews) as well as the impact assessment of any PCR approved for implementation.

Once updated and approved, the requirements which are described in the SRD are transferred with a specific and unique reference in the project database related to requirements management called DOORS. The contractor will have to work with this software and any prior experience with the database, while not required, will be considered an advantage.

SERVICE

The resources needed for this task shall be suitably qualified to understand the design for buildings and building systems in a nuclear environment. This task shall require a perfect alignment with the dedicated procedures and interfacing with other System Responsible Officers within ITER and other stakeholders. Therefore, the Contractor shall ensure that the resource assigned to this task is experienced; and has excellent communication, proactive, and possesses leadership skills.

5.1.2 Maintain Bespoke Documentation such as Loads Reports, Design Codes

The Contractor shall prepare and maintain reference documents such as Load Specifications and design codes which have been developed specifically for the ITER buildings and site infrastructure. The skills required for this task shall vary depending on the type and complexity of the system but suitably qualified resources with a strong background and experience in nuclear buildings design shall be mandatory at a minimum.

5.1.3 Participation in Design Integration Reviews

The Contractor shall actively participate in Design Integration Reviews (DIR), which are organized by the Design Integration Section (IO/DIS). The Contractor shall comment knowledgeably on the buildings and building systems and shall closeout actions from the DIR. In the case that the actions are placed on F4E or their contractors then the Contractor shall follow-up to ensure that F4E or their contractors close out the actions in a timely and effective manner.

The Contractor shall provide resources who are experienced in the design and construction of nuclear facilities. The Contractor shall report the outcomes of the DIR to the TRO through a memo recorded in IDM.

A DIR typically takes one full day to complete. The DIR is part of the design review process and therefore the Contractor may be required to participate to design integration reviews for different kind of design reviews preparation which affects buildings and buildings services, from preliminary design phase to construction readiness phase.

5.1.4 Design Reviews - Expert to support the IO

The Contractor shall be expected to take part as an “expert” in the technical review of designs prepared by IO or F4E and other stakeholders when required.

The Contractor shall review the package submitted by the design entity and provide written comments on these designs. In that sense, he is a support to the IO TRO. The Contractor shall also attend a review meeting to present the comments. The resource carrying out this expert review shall have significant experience in the discipline with the design and construction of nuclear facilities. The Contractor shall undertake this review for the building structures as well as the building systems where appropriate.

During the contract period, the IO will carry civil engineering final design reviews and participate as the nuclear operator in high level of complexity and maturity Manufacturing Readiness Reviews conducted by F4E. Upon request by the IO, the Contractor may be involved in services design reviews (HVAC, power supply, electrical distribution, etc.) at different levels of maturity

(mainly FDR and MRR). This may require follow-up with other stakeholders to ensure that timely reviews in accordance with IO procedures, which typically require a document to be reviewed and approved within a two-week period.

As documentations are technical in nature, the updating shall be carried out by Contractor's staff with significant technical experience in the design and construction of nuclear facilities.

5.2 Oversight of Construction Activities for the Buildings and Site Infrastructure

As part of the Construction Project, BSM team perform both oversight and inspections of the construction work for buildings and site infrastructure to perform a nuclear safety function that is subject to a specific and rigorous Quality Assurance program.

Surveillance for BSM scope of work is done under a surveillance plan that describes the organization and responsibilities of the stakeholders tasked to perform the surveillance of the Protection Important Activities carried out by External Interveners on the INB n°174, ITER.

The principles to meet the regulatory requirements of the INB Order related to surveillance of Protection Important Activities (PIA) and the principles applied by IO related to non-PIAs to ensure that ITER is compliant with the project requirements are set out in the plan.

As a potential external intervener on behalf of the IO, the Contractor shall support the IO as an independent third party to undertake controls defined by the IO TRO. Those inspections can cover many fields such as:

- Civil works (concrete, formworks, embedded plates, inserts, etc.)
- Secondary civil works (surface preparation, painting)
- Mechanical works related to buildings (doors, cranes installation)
- HVAC
- Electrical networks (lightning, earthing, access control, fire protection, alarms, doors control, cranes control, etc.)

The contractor will formalize its activities through inspection records recalling the scope, and indicating all his comments supported as much as possible by pictures. The oversight of construction shall include the technical assessment of Non-Conformances and Deviation Requests. The Working Instruction for processing Non- conformances and the IO procedure for processing deviation requests.

As per article 1.3 of the INB Order:

Any natural or legal person other than the operator and his employees who carry out operations or who supply goods or services:

- who participate in a protection-important activity or a protection-important component;
- or who participate in an action in application of the INB Order of 7th February 2012 and related to such an activity, service providers and subcontractors, experimenters and users are concerned".

SERVICE

The Contractor shall perform the tasks formally defined by the IO TRO in construction Supervision Plans referring to a given scope and given PBSs. The objective of the Supervision Plan is to define the main aspects of the BSM Supervision activities and the level of inspection to be performed. It defines the nature of the interventions foreseen and the frequency.

Depending on the quality and safety classes of the items to be controlled, the Contractor will not have the same number of inspections to be performed. This will be detailed on a case-by-case basis in each Task Order related to construction inspections.

For Protection Important Activities, the Contractor shall be qualified to conduct surveillance on behalf of the IO and be completely independent third party in full compliance with INB Order 2012 and assures that it is free of any conflict of interest with regards to its inspections. The contractor shall meet the provisions of general safety requirements by external actors/ interveners on behalf of the IO as referenced in this technical specification.

Since major buildings have a nuclear safety related function, the Contractors resources shall have experience of working in the construction of nuclear facilities and at least one senior member of the Contractors team shall have experience of working under applicable French legislation in the construction of nuclear facilities.

As the construction activities may take place over two shifts, the Contractor shall be flexible in working overtime hours as and when required by the IO.

5.3 Oversight of Testing and Commissioning

The Contractor shall undertake the task of oversight and commissioning of the Buildings and Building Systems (Cranes, elevators, HVAC, Low voltage systems, Instrumentation & Control, Lightning and Earthing protection) that are ready to be taken over by the IO.

The actions that will have to be performed by the Contractor are typically:

- Participation in walk-downs
- Preparation and participation in construction completion reviews
- Resolving punch items and non-conformance reports (NCR)
- Bi-weekly progress meeting to follow-up the existing punch lists and NCR
- Bi-weekly Site check visit and coordination meeting, for areas where punch points are to be fixed
- Review of the permit to work linked with punch points resolution
- Participation to the test coordination after resolution if any
- Tracking the progress of corrective actions in collaboration with the IO TRO.

The oversight of testing and commissioning shall include the technical assessment of Non-Conformances and Deviation Requests. The Working Instruction for processing Non-conformances is given at reference and the IO procedure for processing deviation requests is given at reference0.

SERVICE

As almost all the major buildings have a nuclear safety related function, the Contractors resources allocated to this task shall have experience of testing phases of nuclear facilities and applicable French regulation especially for electrical devices and pressure equipment.

Oversight of testing and commissioning requests will be formalized to the Contractor through TO's detailing the precise scope, the number and content of deliverables requested to reflect the activity. For information, a monthly report will be submitted to the IO TRO detailing the contractor's activities and deliverables approved during the period.

5.4 Other Activities

The contractor shall be competent in nuclear safety regarding INB Order n°174 and be able to help the IO in updating the RPrS for PBS62 in its current discussions with the French authorities as an independent consultant. This includes the ability to write in both English and French and communicate at both technical and official capacities.

5.4.1 Other technical activities

Design

The Contractor may be required to undertake design activities including issuance of:

- Specifications
- Calculation reports
- Drawings
- Technical reports.

Construction

In the frame of the construction completion, the Contractor may be requested to perform the consistency analysis of a package of documents. This should occur for the analysis of as-built drawings packages produced by the constructors. In this case, the Contractor will check:

- If the quality of the drawings is consistent with IO procedures
- If all NCRs, DRs and RFIs are referenced and identified on the drawings.

Operation

The Contractor may be required to support the drafting of operation documents as for instance "Concept of Operation" documents that will help the IO in starting to operate the ITER machine. The activity will be relative to buildings systems and the content of such document is the following:

- System description
- Operational interfaces
- Operation modes and maintenance modes
- Tests, conditioning and calibration

Such design support or operation support will be systematically launched through Task Orders describing precisely the scope and the expected deliverables.

SERVICE

5.4.2 Project Administration Support

Support BSM Management mission, including, but not limited to:

- Training new team members on IO processes and procedures
- Maintenance of the BSM Baseline
- Processing deliverable documents on the various project platforms including IDM, SMDD, SDD, JIRA etc
- Preparation of placeholder generation for key processes including design review, construction supervision and turnover to commissioning teams
- Producing periodic reports e.g. Contractor Notifications, Deviation Request Schedules, Long Lasting NCRs
- Maintenance of document records for baseline
- Maintenance of Sign Off Authority
- Support for Document transition to Operations/ Facilities Team
- Maintenance of Site and Buildings NCR Database
- Long Lasting NCR Reporting
- Supplier Deviation Requests
- Document Upload for Design Supervision/ Design Review Activities
- Construction Supervision Plans and Associated Documents
- Contractor Quality Documents (QAP, MIP, CP)
- Requests for Information (RFI)
- Administrative support of the BSM Safety Cell and PBS 62 RO in the frame of the preparation, minutes and follow up of the various technical meetings,
- Organising the monthly Safety meetings with associated production of the Minutes of the Meetings (MOM's)
- Organising the working groups meetings to get feed-back from EDF/ITER/CEA projects and writing respective MOMs
- Preparing the ASN visits related to the Civil Works and Buildings
- Coordinating the preparation for the IO/SD audits on BSM works, and following answers to the IO/SD remarks and requests

The project administration support corresponds to two equivalent full time technical assistants and will be part of the contractor core team. One staff member shall be dedicated to site and buildings NCRs database, long lasting NCRs reporting, and acts as the Document Controller for the CEI Project. The second staff shall be dedicated as a technical support assistant on other administrative tasks including but not limited to nuclear safety support, support and preparation for design reviews, and other administrative tasks as directed. All contractor's core team are expected to work full time onsite at ITER's facilities.

All contractor staff shall be allocated to Task Orders' deliverables whose rates shall be inclusive of the contractor's overhead and profit, including but not limited to, benefits, paid time off, home office support, project management, office equipment, real estate, and all other costs borne by the Contractor to conduct its business.

SERVICE

5.4.3 Computer Aided Drafting

The Contractor shall prepare all miscellaneous drawings required on demand from the BSM team. These are typically drawing prepared to support presentations, reports and other documentation. The drawings shall be prepared with CATIA or AUTOCAD drawing packages as instructed by the IO.

The Contractor's resource for these tasks shall be highly skilled in both AUTOCAD and CATIA software packages and have a good knowledge of the ENOVIA database environment (as used on the ITER project).

5.4.4 Submission of Monthly Report and report to the IO

The Contractor shall submit to IO monthly reports to the IO TRO detailing all deliverables completed and approved during the period. The approval of the report shall be a condition precedent to the payment by IO of the activities listed within the report.

Any discussion about the management (progress, resources, costs, delay, contract management) of this contract will be made in close coordination between the Contractor's project manager and IO TRO. For issues impacting potential contract changes, the procurement officer and the Project Leader shall be apprised and informed.

IO is requesting the Contractor to appoint a project manager who will be full time dedicated to this activity (core team) and will be the main point of contact point to the IO Contract Responsible Officer as well as for the IO financial and procurement division.

5.4.5 Service Duration

The Contract Conditions stipulates the maximum contract duration.

The actual work to be undertaken by the Contractor is closely linked to the schedules for the design, construction and commissioning of the buildings and site infrastructure.

The maximum expected duration for this Framework Contract is six years (four years initial duration extendable by maximum two one-year options).

6 Location for Scope of Work Execution

Due to the nature of the work to be carried out, the Contractor shall maintain its resources at the ITER Site. ITER shall provide desk space and computer facilities. For engineering studies where interfacing with other stakeholders is not necessary or can be done remotely without loss of efficiency, resources may be located remotely but the contractor shall seek the prior agreement

of the IO. Teleworking for the core team is generally not permitted unless approved by the CRO on an ad-hoc basis 48-hours in advance to the best interest of productivity and the Project.

6.1.1 Replacement of Contractors Resources

Due to the obvious need to maintain continuity of resources during implementation of a Task Order, no person shall be removed or replaced from the Contractors team without prior approval of the IO CRO.

6.1.2 Absence of Contractors Resources

The Contractor shall ensure that any absence periods of their personnel are managed in such a manner as to not to negatively impact the tasks to be completed and that all agreed deadlines are respected (milestones defined in the Task Orders).

In case of unplanned leave, the Contractor project manager shall immediately inform the IOCRO about the risk of delay generated by this leave and propose remedial actions to mitigate this risk.

6.1.3 Contractor to Maintain Flexibility in Carrying out Tasks

As the tasks to be performed by the Contractor will vary, thus requiring the Contractor to maintain a flexible approach in the assignment of resources. All staff shall be suitably qualified and experienced such that they can work on a range of different tasks described above.

7 IO Documents

Under this scope of work, IO will deliver the following documents:

Ref	Title	Doc ID	Expected date
1	Task Orders detailing the specific scope, list of deliverables, and schedule	TBD	Prior to TO
2	P6 Schedule for BSM	TBD	Prior to TO

8 List of deliverables and due dates

8.1 Deliverables for – Maintain System Requirements Documentation

When the Contractor has prepared updated versions of a System Requirement Document the deliverable will be considered as the new version of the document concerned. The deliverable will be considered as achieved once the document has reached Approved status on the ITER IDM. The Contractor shall ensure the document is sufficiently accurate and of sufficient quality to be Approved. The record of all approved SRDs shall be maintained by the contractor.

SERVICE

8.2 Deliverables for – Maintain Interface Control Documents and interface Data

As the Contractor shall be continuously maintaining the Interface Control Documents and associated data, no specific deliverable is possible. However, in the Contractor's Monthly Report all work carried out on the interface data shall be identified. Payment for the task related to Interface data management shall therefore be subject to approval by IO of the Contractors Monthly Report.

8.3 Deliverables for – Maintain bespoke Documents

When the Contractor has prepared updated versions of a bespoke document the deliverable shall be considered as the new version of the document concerned. The deliverable will be considered as achieved once the document has reached "Approved" status on the ITER IDM. The Contractor shall ensure the document is sufficiently accurate and of sufficient quality to be "Approved". A record of any approved documents shall be reported by the contractor monthly. The acceptance criteria for payment purposes will be the IO approval of the documents in IDM and a record of the IO approval given in the Contractors monthly report.

8.4 Deliverables for - Participate and follow-up of DIR

When the Contractor participates in a Design Integration Review (including follow-up), the deliverable shall be a written report of the meeting clearly indicating the tasks to be followed up by the Contractor. The Deliverable will be considered complete once all Actions identified have been completed and reported as such to the IO Section Leader concerned. The acceptance criteria for payment purposes will be the IO approval of document in IDM and a record of the IO approval given in the Contractors monthly report.

8.5 Deliverables for – Design Review – Expert role

When the Contractor participates in a Design Review (including follow-up), the deliverable shall be the completed Chairman's Report. The Contractor should note that in some cases the Chairman's report will be prepared jointly with IO staff.

The main role of the Contractor will be to complete the technical review of design documents. The focus of the review is the compliance with the ITER Functional Requirements including all safety and quality requirements. The acceptance criteria for payment purposes will be the IO approval of document in IDM and a record of the IO approval given in the Contractors monthly report.

8.6 Deliverables for – Design review – Assistant Role

In some cases, the Contractor will only act as a technical assistant during the design review. In that case, the IO TRO will request the contractor to draft the Acceptance Recommendation Report described in the reference.

SERVICE

The deliverable will be considered for acceptance and approval by the IO upon completion of the design review process. The acceptance criteria for payment purposes will be the IO approval of the report in IDM or a record of the IO approval given in the Contractors monthly report if the lifecycle of the document takes too long time.

8.7 Deliverables for – Construction Oversight

The deliverables associated with the activity Construction Oversight shall be the Inspection Check Report. The IO CRO will provide the template and some existing examples during the kick off meeting of the Contract. The deliverable will be considered complete once it is approved by the IO on IDM.

8.8 Deliverables for – Testing and Commissioning Oversight

The deliverables associated with the activity Testing and Commissioning shall be a technical report that will be defined in terms of content at the kick off meeting with the IO TRO. The deliverable will be considered complete once it is approved by the IO on IDM.

8.9 Deliverables for – Computer Aided Drafting

When the Contractor undertakes work on the preparation of drawings and/or sketches, a record shall be kept of the work undertaken and this shall be summarised in the monthly report. Approval by IO for the computer aided drafting work will be reflected in the approval of the monthly report. The acceptance criteria for payment purposes will be the approval of the Monthly Report.

8.10 Deliverables for – Monthly Report

The Contractor shall submit a monthly report to IO for Approval. The Report shall contain as a minimum:

a. A summary of main tasks worked on by the Contractor during the period.
b. A list of all deliverables which have reached approved status and for which the contractor considers payment is due.
c. A summary of work carried out on interface data.
d. A summary of work performed on Computer aided drafting.
e. A summary of Procurement Arrangement administration.

The report shall include in an Appendix, the records references of the last month. This deliverable shall be considered as complete upon approval by IO. IO will only approve the invoices for completed deliverables if those deliverables are clearly approved and recorded in the monthly report.

9 Quality Assurance requirements

The Quality requirements under [Ref 1] GM3S section 8 applies in line with the defined Quality Class.

SERVICE

The organization conducting these activities should have an ITER approved QA Program or an ISO 9001 accredited quality system. The general requirements are detailed in ITER Procurement Quality Requirements (ITER_D_22MFG4).

Prior to commencement of the task, a Quality Plan must be submitted for IO approval giving evidence of the above and describing the organization for this task; the skill of workers involved in the study; any anticipated sub-contractors; and giving details of who will be the independent checker of the activities, see Procurement Requirements for Producing a Quality Plan (ITER_D_22MFMW).

Documentation developed as the result of this task shall be retained by the performer of the task or the DA organization for a minimum of 5 years and then may be discarded at the direction of the IO. The use of computer software to perform a safety basis task activity such as analysis and /or modelling, etc. shall be reviewed and approved by the IO prior to its use, in accordance with Quality Assurance for ITER Safety Codes (ITER_D_258LKL).

9.1 Quality class

Classifications	Class
Quality Classification	QC1

10 Safety requirements

ITER is a Nuclear Facility identified in France by the number INB-174 (“Installation Nucléaire de Base”). For Protection Important Components and in particular Safety Important Class components (SIC), the French Nuclear Regulation must be observed, in application of the Article 14 of the ITER Agreement.

In such case, the Suppliers and Subcontractors must be informed that:

- The Order 7th February 2012 applies to all the components important for the protection (PIC) and the activities important for the protection (PIA).
- The compliance with the INB-order must be demonstrated in the chain of external contractors.
- The design finalization is considered Protection Important Activities (PIA) according to INB Order and the Contractor shall comply with all requirements expressed in “Provisions for Implementation of the Generic Safety Requirements by the External Actors/Interveners (SBSTBM v2.2) (current).

In application of article II.2.5.4 of the Order 7th February 2012, contracted activities for supervision purposes are also subject to a supervision done by the Nuclear Operator.

For the Protection Important Components, structures and systems of the nuclear facility, and Protection Important Activities the contractor shall ensure that a specific management system is implemented for his own activities and for the activities done by any Supplier and Subcontractor following the requirements of the Order 7th February 2012.

SERVICE

The Contractor shall notice that part of some activities in particular “Oversight” (5.1 to 5.3) will be performed on PIAs and that part of some activities in particular “Design activities” (5.1) will be PIAs.

Resources allocated to activities on PIAs and to PIAs shall be suitably experienced and qualified.

The Contractor must comply with all the requirements expressed in “Provisions for Implementation of the Generic Safety Requirements by the External Interveners”.

10.1 Nuclear class Safety

Classifications	Class
Safety Classification	PIC/SIC-2

10.2 Seismic class

Classifications	Class
Seismic Classification	SC1

Note: the seismic classification of SC1(S) according to 2DRVPE requiring structural stability during SL-2 events could be relaxed to SC2 on a case-by-case basis and prior approval of Safety.

11 Special Management Requirements

The Contractor’s personnel coming to the ITER Site will be bound by the rules and regulations governing the ITER Site regarding safety, access and security, in particular:

- ITER Policy on Safety, Security and Environment Protection Management
- Internal Regulations
- ITER Site Access Procedure

11.1 Contract Gates

This shall be defined at the Task Order level.

11.2 Work Monitoring

Progress shall be monitored by the IO through Weekly and Monthly progress meetings as well as a detailed monthly report on design activities to be submitted by the successful Contractor.

11.3 Meeting Schedule

Contractor shall hold Weekly meetings via Teams; Monthly progress meetings in person, in addition to the required design reviews.

11.4 CAD design requirements

For the contracts where CAD design tasks are involved, the following shall apply:

- The contractor is proposed to work in asynchronous collaboration scheme where contractor will work “File-based”. See detailed information about asynchronous

collaboration scheme in the Specification for CAD data Production in ITER direct contracts (P7Q3J7)

- The CAD data identified as input in this document will be transferred through the appropriate Data Exchange Task (DET) performed by the IO to the contractor at the kick-off date, as specified in the Procedure for ITER CAD Data Exchanges (2NCULZ)
- For the execution of the CAD 3D models and drawings, the choice is given to the contractor for the production in CATIA V5 (R31) or other CAD software allowing the usage of 3D models in the ITER Digital Mock Up after a possible conversion through a CAD neutral format (such as step).
- If the CATIA software is selected by the contractor, they shall use the CATIA version indicated in the latest version of the ITER CAD Manual released by IO DO, CATIA V5 (R31 currently) CAD Manual 07 - CAD Fact Sheet (249WUL) and install the 02 ITER CAD supplier package (6XS6JU)
- The contractor shall ensure that all CAD Data (Models and Drawings) delivered to IO comply with the "Procedure for the Usage of the ITER CAD Manual (2F6FTX)", scope applicability full or partial shall be considered based on the selection of the CAD software CATIA or MultiCAD.
- The contractor shall submit the drawings and diagram in the SMDD for the IO approval according to the procedure Diagrams and Drawings Management System Working Instruction (KFMK2B)
    - If contractor will perform the drawings in any other CAD tools other than CATIA. The drawings title blocks and other specification comply with the section 2.3 (Drawing features) of the AUTOCAD guidelines (U65T95)
    - ISO drawing standards are given in the CAD Manual 10 - ISO Drawing Standards (24MZWV v3.0)
- If any deviation against these requirements shall be defined in a Design Collaboration Implementation Form (DCIF) prepared and approved by DO.

11.5 ANY OTHER SPECIFICITIES

The Contractor's personnel on the ITER Site will be bound by the rules and regulations governing the ITER Site regarding safety, access and security, in particular:

- ITER Policy on Safety, Security and Environment Protection Management
- Internal Regulations
- ITER Site Access Procedure

12 Appendices

NA

ANNEX I

EXPRESSION OF INTEREST & PIN ACKNOWLEDGEMENT

To be returned by e-mail to:floriane.moynier@iter.org,

copy: mukamanaaline.nsengiyumva@iter.org

- Design & Built of the new MFC and ECPS building

TENDER No.	**IO_25_OT_70001341_FMR**
DESIGNATION of SERVICES:	**Buildings and Site Management Support to Owner Framework Contract**
OFFICER IN CHARGE:	**Floriane Moynier - Procurement Division ITER Organization**

☐ WE ACKNOWLEDGE HAVING READ THE PIN NOTICE FOR THE ABOVE-MENTIONED TENDER

☐ WE INTEND TO SUBMIT A TENDER

Are you registered in Iproc (only entities registered in iPROC will be invited to tender):

☐ YES

Please indicate your registration number: ……

☐ NO, but we shall register before the indicated tender launch date

Please list the users of ARIBA/IPROC that you wish to add as response team for this tender:

Name	E-mail
…	…

……

ANNEX I

Signature:

COMPANY STAMP

Name: .....

Position: .....

Tel: .....

E-mail .....

Date: .....