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JOB DETAIL

Ref. IO2048 - 11/26/2018

Integrated & Logistics Mgmt Group Leader CST-141

Main job Logistics

Department CST / Construction Department

Division CST / Construction Management Division

Job Family Coordinating Officer

Application Deadline
(MM/DD/YYYY) 01/08/2019

Grade P4

Direct employment Not required

Purpose To lead and oversee all aspects of the Integrated Material and Logistics Management Group (IMLMG) of the ITER construction site ensuring that all steps of the ITER material delivery chain is properly organized.
To liaise closely with numerous stakeholders, including the ITER technical departments and corporate functional units, representatives from Domestic Agencies (DA) in addition to the construction teams and representatives of the host country on all aspects related to Integrated Material Management.

- Oversees all activities of the full supply chain ensuring on-time deliveries to site, optimized warehousing, and prompt issuance of materials to installation contractors;
- Acts as the key interface to other IO departments, DAs, manufacturing, construction and material delivery contractors throughout the value chain to ensure both key data and materials are correctly and entirely transmitted and available to support logistics, handling, and warehousing in order to meet construction priorities;
- Leads the and organizes the actions of the team and various associated contractors to ensure the safe, on time and quality delivery of the components from the factory to the delivery point on site;
- Develops and implements an optimized and efficient Material and Logistics Management approach;
- Promotes use of the chosen Material Management System within IO as well as with suppliers and contractors;

Main duties / Responsibilities

- Streamlines system processes for and together with key users, ensuring that the ITER Material Management System is operational at all times and aids in resolving any issues that arise with and within the System;
- Manages development of materials' data transfer from system to system (i.e. CAD, Primavera, PLM, SmartPlant), together with associated processes and procedures, in collaboration with all stakeholders;
- Leads the implementation of IO processes and procedures and ensures robust governance in all aspect of Material and Logistics Management;
- Identifies risks linked to any of the Material Management and Logistics team's activities, defines both action and mitigation plans and subsequently implements them and escalates issues whenever necessary to line management;
- Implements the surveillance of the Protection Important Activities as related to Material and Logistics Management (transport, handling, storage, preservation once on site, follow-up of Non Conformities,...), as well as their propagation to the entire supply chain;
- May be required to work outside normal working hours, including nights, weekends and public holidays;
- May be requested to be part of any of the project/construction teams and to perform other duties in support of the project schedule;
- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, ITER Values (Trust; Loyalty; Integrity; Excellence; Team mind set; Diversity and Inclusiveness) and Code of Conduct.

- Reports to the Construction Management Division Head.
- In response to requests from the Director-General and/or CST Head, or proactively, informs the senior management of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.

Measures of effectiveness

- Ensures that delivery material chain meets construction requirement of the project;
- Actively identifies and develops opportunities for improvement within the project that will further aid ITER construction activities;
- Continuously strives for efficient Material and Logistics Management processes, instructions, and staffing;

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- Ensures a reliable and applied Material and Logistics Management process, from the manufacture to the delivery point on site;
- Ensures systems related to Material Management functions are utilized to their full potential;
- Works efficiently with all stakeholders within the ITER Project;
- Resolves issues with respect to the Integrated Material and Logistics Management in ITER Project.

Level of study	Master or equivalent degree
Diploma	Engineering, Construction, Supply Chain, Material
Level of experience	At least 10 years
Technical experience/knowledge	<ul style="list-style-type: none"> - At least 10 years' experience in in project coordination of construction project in nuclear or other highly regulated industry is required; - Experience in a large scale international project is an advantage; - Good knowledge of project materials management process from bill of material (BOM) through to requisitioning, procurement and installation; - Experience in writing, reviewing and analyzing document work processes, across disciplines or organizational units; - Experience in general industrial systems and systems skills. - Knowledge of project management methodologies; - The required education degree may be substituted by extensive professional experience involving similar work responsibilities and/or additional training certificates in relevant domains.
Social skills	Ability to work effectively in a multi-cultural environment Ability to work in a team and to promote team spirit
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook) Primavera
General skills	<ul style="list-style-type: none"> - Collaborate: Ability to dialogue with a wide variety of contributors and stakeholders; - Communicate Effectively: Ability to adjust communication content and style to deliver messages to work effectively in a multi-cultural environment; - Drive results: Ability to persist in the face of challenges to meet deadlines with high standards; - Manage Complexity: Ability to gather multiple and diverse sources of information to define problems accurately before moving to proposals; - Instill trust: Ability to apply high standards of team mindset, trust, excellence, loyalty and integrity.
Others	<ul style="list-style-type: none"> - Standard office applications such as Microsoft Excel, Word, PowerPoint and Outlook; - Experience with data integration between discipline engineering applications and databases; - Working knowledge of PLM, Primavera, SmartPlant is considered as an advantage.
Languages	English (Fluent)

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