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JOB DETAIL

Ref. IO1945 - 2/6/2018

Internal Auditor - IAS-001

Main job Audit**Department** DG / Director-General**Job Family** Specific jobs**Application Deadline**
(MM/DD/YYYY) 03/21/2018**Grade** P6**Direct employment** Required

Purpose The Internal Auditor shall provide independent, objective assurance and consulting activity to add value and improve the ITER Organization's administration and operations. S/he shall help the ITER Organization accomplish its objectives by bringing a systematic, disciplined and global approach to evaluate and improve the effectiveness of organizational risk management, control and governance. The Internal Auditor shall assist the ITER Organization's Director-General in the effective discharge of her/his responsibilities by furnishing her/him with objective analyses, appraisals, recommendations, counsel, and information concerning the activities reviewed.

Main duties / Responsibilities

- Prepares at least annually a risk-based audit plan and resource estimate that are consistent with the Organization's goals, and have them submitted/approved by the Director-General and the Financial Audit Board;
- Plans, organizes and executes approved assurance and consulting engagements to assess the adequacy & effectiveness of management systems for controlling, risk management, administration, budgetary and financial management and information technology governance, and to then report the results of the engagements;
- Follows-up on the implementation of the audit recommendations with timely updates of the status and ensures that improvements are made to reduce the residual risks to appropriate levels;
- Assesses the performance of organizational units to ascertain whether defined objectives have been achieved and whether those objectives were achieved efficiently;
- Assists in the formulation of appropriate anti-fraud policy, code of ethics and their implementation;
- Conducts special audit inspections and examinations at the request of the Director-General;
- Develops and establishes professional Internal Audit practices within the ITER Organization which are consistent with The Institute of Internal Auditors International Professional Practices Framework;
- Advises the Director-General and the Financial Audit Board on any matters relating to the Internal Audit, organizational risk management, controls and governance;
- Provides an official written report to the Director-General after conclusion of the Audit, assurance and consulting engagements;
- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.

Measures of effectiveness

- Reports regularly to the Director-General and periodically to the Financial Audit Board as per the Audit Charter;
- Interacts on a daily basis with ITER staff members.

- Develops and manage the annual audit plan within the defined quality and schedule;
- Provides efficient and high quality assurance and consulting services to the Director-General, the Financial Audit Board and to the management in general;
- Monitors efficiently the follow-up of corrective actions;
- Establishes a positive and constructive relationship with all ITER staff members.

Project Construction Phase

My space



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Level of study	At least Master's Degree or equivalent
Level of experience	At least 15 years
Technical experience/knowledge	-At least Master's degree or equivalent in business, management, administrative, financial, or IT-related field; -A dual qualification (business administration/ with engineering/ technical would be an advantage) is desirable.
Social skills	Ability to work effectively in a multi-cultural environment Ability to work in a team and to promote team spirit
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook) SAP
General skills	-Internationally recognized professional audit qualification, CIA, CISA is required; along with accounting qualifications such as CA, and CPA or equivalent is required. -At least 15 years' experience in auditing; -Good experience in analyzing business/technical processes, to identify risks, and to develop and execute audit procedures; -Extensive experience in similar jobs (involving similar work responsibilities) and/or additional training certificates in relevant domains may be considered a reasonable substitute for the required educational degree; -Ability to apply international accounting standards IPSAS and auditing standards such as those of IIA; -Experience in similar roles and responsibilities in International Organizations, or Multi-National Corporation is a plus.
Others	-Ability to promote transparency and high visibility of shared contributions to goals; -Ability to adjust communication content and style to deliver messages to diverse audiences; -Ability to analyze multiple and diverse sources of information to define problems accurately; -Ability to model high standards of diversity, trust, excellence, team mindset, integrity and loyalty. -Proficiency of in working with ERP systems, particularly SAP ; -Fluent in English (written and spoken). -Knowledge of French would be an advantage.
Languages	English (Fluent)

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