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JOB DETAIL

Ref. IO1715 - 5/26/2016

Quality Assurance Engineer - QAA-005

Main job	Quality Assurance
Department	DG / Director-General
Division	Quality Assurance & Assessment Division
Job Family	Functional Officer - 1
Application Deadline (MM/DD/YYYY)	06/25/2016
Grade	G6
Direct employment	Required
Purpose	<p>-To provide Quality Assurance & Assessment (QAA) support, interface and to help coordinate the resolution of quality issues for the ITER Project.</p> <p>- Provides Quality Assurance coordination and management of project quality issues; - Provides support in the management of quality related risks and/or opportunities; - Participates in the development of quality procedures, assists the process owners for their development of the process and procedures, and also helps to develop an integrated Management & Quality Program (MQP) system;</p>
Main duties / Responsibilities	<p>- Provides support in ensuring that the quality requirements are correctly implemented in accordance with the MQP system especially ITER Quality Assurance Program (QAP); - Provides support in the assessment of the MQP (especially QAP) implementation and proactively improves the MQP system; - Monitors procurement documentation for the correct application of project requirements; - Advises on quality issues including materials, structure, system & components (SSCs), special processes; - Assists in the implementation of quality training programs for concerned staff and also helps the process owners for their training programs; - Participates in field Quality Assurance activities; - Supports Central Integration Office for their quality control, including participation in inspection visits and internal and external audits when requested; - Leads transversally activities related to compliance with regulation; - Monitors and supports the Quality processes, including Non Conformance Report (NCR) statistics, analysis and follow-up; - Performs quality-related activities as directed by the Head of the QAA Division; - Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan; - May be requested to be part of any of the project team dealing with the above activities and perform other duties upon management request; - Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.</p> <p>- Reports to Head of the ITER Quality Assurance & Assessment Division; - Interacts with members of the ITER Team and Domestic Agency (DA) personnel as required. - In response to requests from the Director-General and/or proactively, informs the DG of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.</p>
Measures of effectiveness	<p>- Provides effective monitoring of the ITER Organization's compliance with the Quality Assurance Program (QAP); - Performs regular site surveillance and issues on time accurate surveillance reports; - Supports effectively the development and maintenance</p>

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of interface documentation;
- Ensures that the Domestic Agencies are in compliance with the ITER QAP.

Project Construction Phase
ID SAP 50001011

Level of study	At least Master's Degree or equivalent
Diploma	Scientific field or technical subject
Level of experience	At least 5 years
Technical experience/knowledge	<div>- At least 5 years of proven experience of working in Quality Assurance; - Experience in writing quality procedures; - Coordination skills are essential; - Experience in the application of Quality Control is desirable; - Experience of engineering and manufacture is desirable; - Knowledge of special processes for joining is desirable; - Experience in the implementation of quality systems in the fusion industry is desirable; - Audit experience is desirable.</div>
Project experience	1 to 2 years
Social skills	Ability to work effectively in a multi-cultural environment Ability to work in a team and to promote team spirit
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook)
General skills	<div>- Effective writing and verbal communication skills are essential; - Ability to work effectively in a multi-cultural environment; - Ability to work in a team and to promote team work</div>
Languages	English (Fluent)

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