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JOB DETAIL

Ref. IO1776 - 10/10/2016

Storage and Expediting Technician - CST-053

Main job	Facilities engineering
Department	CST / Construction Department
Division	CST / Facilities, Logistics & Materiels Division
Job Family	Functional Assistant - 2
Application Deadline (MM/DD/YYYY)	11/20/2016
Grade	G4
Direct employment	Required
Purpose	-To manage the process for shipment receiving, inspections, preservation and storage for the components delivered to the ITER storage facilities. -To coordinate in close liaison with both internal and external stakeholders the global logistics contractor in particular for the work related to reception, storage and preservation of ITER components and materials.
Main duties / Responsibilities	-Coordinates with the Global Logistics Contractor for the reception of components to ITER Storage locations; -Coordinates the relevant stakeholders, including the ITER technical and quality staff for the receiving and inspection of components and materials at the ITER site and other storage locations in accordance with relevant procedures; -Assists the delivery vehicles and visitors with regard to their entrance formalities to the ITER site and on-site storage facilities through the ITER security control systems; -Receives the deliveries and inspect their shipping conditions on behalf of IO where necessary, complete the shipping inspection documents and communicate with the IO and DA stakeholders about the receiving inspection results; -Participates to the management of the Global Logistics Contractor in particular quality checks and performance oversight; -Performs the periodic surveillance on the protection important activities carried out by the on-site logistics contractor during storage and preservation in accordance with appropriate procedures; -Undertakes, in cooperation with the Global Logistics Contractor, assessments of space needs for storage and coordinates with other members of Facility, Logistics and Material Management (FLM) Division in the design and construction of necessary storage areas; -Coordinates with facilities management section and safety, security and health department to periodically inspect and assess the conditions of the on-site storage facilities to ensure that the on-storage facilities are in integrated, secured and safe conditions; -Takes part in the on-call duty team for FLM Division; -Performs other duties in support of the project schedule; -May be requested to be part of any of the project team and perform other duties; -Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.
Measures of effectiveness	-Reports to Head of Facility, Logistics and Material Management Division; -Interacts with contractors for logistics topics; -Acts as an interface between ITER technical departments, ITER safety, security and health department and representatives from Domestic Agencies (DAs), on-site logistics contractor, transportation contractors and the representatives of the Host Country. -Complete the receiving and inspection of the deliveries in timely and well-organized manners; -Closely monitor and survey the protection important activities carried out by the on-site logistics to ensure that nuclear safety regulations are met. -Effectively undertakes storage space planning.

My space

 See jobs

My job alert

	Project Construction Phase
Level of study	Bachelor or equivalent degree
Diploma	Supply chain management
Level of experience	At least 5 years
Technical experience/knowledge	<p>-Extensive experience in similar jobs (involving similar work responsibilities) and/or additional training certificates in relevant domains may be considered a reasonable substitute for the required educational degree</p> <p>-At least 5 years' experience if Bachelor and 3 years' experience if Master's degree in the field of supply chain management with experience in shipment receiving, inspection, preservation and storage;</p> <p>-Working experience in a nuclear safety and construction related industries would be an advantage;</p> <p>-Possess the experience of working for a large international project;</p> <p>-Strong mind-set about schedule and milestones achievement.</p>
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook)
General skills	<p>-Ability to work as a team member in a non-desk working environment, e.g. warehouse and storage yard;</p> <p>-Ability to work effectively within culturally and geographically diverse teams and communicate with a diverse range of stakeholders.</p> <p>-Ability to work unsociable hours (as part of the on-call duty team)</p>
Others	<p>-A specific request of good working knowledge in French (at least spoken) is required to liaise with French authorities, contractors and stakeholders.</p> <p>-Literate in all standard Microsoft Office packages, including Word, Excel, PowerPoint;</p> <p>-Basic knowledge of Smartplant Materials software would be an advantage.</p>
Languages	English (Fluent)

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