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JOB DETAIL

Ref. IO1586 - 10/8/2015

Quality Assurance Engineer - QAA-004

Main job	Quality Assurance
Department	DG / Director-General
Division	Quality Assurance & Assessment Division
Job Family	Functional Officer - 1
Application Deadline (MM/DD/YYYY)	11/01/2015
Grade	G6
Direct employment	Required
Purpose	To provide Quality Assurance & Assessment (QAA) input, interface and to help coordinate the resolution of quality issues for the ITER Project, and in particular with the Magnet Division.
Main duties / Responsibilities	<ul style="list-style-type: none">• Provides central Quality Assurance coordination and management of magnet-related quality issues;• Participates in the development of quality procedures for magnet-related activities;• Monitors procurement documentation for the correct application of magnet requirements;• Advises on magnet-related quality integration issues including materials, finishes, special processes, and leak testing;• Assists in the implementation of quality training programs for magnet personnel;• Participates in field surveillance visits;• Participates in internal and external surveillance audits;• Performs quality-related activities as directed by the Head of the QAA Division;• Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan;• May be requested to be part of any of the project team dealing with the above activities and perform other duties upon management request;• Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics. <ul style="list-style-type: none">• Reports to Head of the ITER Quality Assurance & Assessment Division;• Interacts with members of the ITER Team and Domestic Agency (DA) personnel as required.• In response to requests from the Director-General and/or proactively, informs the DG of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.
Measures of effectiveness	<ul style="list-style-type: none">• Provides effective monitoring of the ITER Organization's compliance with the Quality Assurance Program (QAP);• Performs regular site surveillance and issues on time accurate surveillance reports;• Supports effectively the development and maintenance of interface documentation;• Ensures that the Domestic Agencies are in compliance with the ITER QAP. SAP ID: ID SAP 50001011 Project Construction Phase
Level of study	At least Master's Degree or equivalent
Diploma	Scientific field or technical subject

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Level of experience	At least 5 years
Technical experience/knowledge	<ul style="list-style-type: none"> – Comprehensive knowledge of quality and environmental standards is essential. – At least 5 years of proven experience of working in Quality Assurance; – Experience in writing quality procedures; – Coordination skills are essential; – Experience in the application of Quality Control is desirable; – Experience of magnet engineering and manufacture is desirable; – Knowledge of special processes for joining is desirable; – Experience in the implementation of quality systems in the fusion industry is desirable; – Audit experience is desirable.
Social skills	<ul style="list-style-type: none"> – Basic Project Management experience is required.
Specific skills	Ability to work effectively in a multi-cultural environment Ability to work in a team and to promote team spirit
General skills	MS Office standard (Word, Excel, PowerPoint, Outlook)
Others	<ul style="list-style-type: none"> – Effective writing and verbal communication skills are essential
Languages	<ul style="list-style-type: none"> – Good command of the basic Microsoft Office Package
	English (Fluent)
