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JOB DETAIL

Ref. IO1564 - 7/31/2015

Lead Quality Assurance Engineer - QAA-003

Main job	Quality Assurance
Department	DG / Director-General
Division	Quality Assurance & Assessment Division
Job Family	Coordinating Officer
Application Deadline (MM/DD/YYYY)	09/06/2015
Grade	P4
Direct employment	Required
Purpose	<p>Quality Assurance & Assessment Division (QAA) supports the Director General (DG) in his responsibility of quality management of the entire ITER project, including both Central Team (CT) and Domestic Agencies (DAs). The role of the Lead Quality Assurance Engineer is to provide quality assurance leadership and interface with the ITER Project Organization.</p> <p>To assist QAA Division Head in leading the development, training, implementation and optimization of the ITER Quality Assurance Program (QAP).</p>
Main duties / Responsibilities	<ul style="list-style-type: none">• Ensures the application of ITER Quality Assurance requirements to all areas of the Project;• Assists the line management to define, develop and manage the ITER Management and Quality Program (MQP);• Proposes the development and maintenance of an Integrated Management System;• Oversees the process development and maintenance of the MQP website;• Monitors the development and implementation of quality training programs and carries out sessions;• Participates and leads in internal and external audits;• Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan & upon management request;• May be requested to belong to any project team dealing with above activities and perform other duties upon management request;• Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics. <ul style="list-style-type: none">• Reports to the Head of QAA Division;• Interfaces among the CT and Domestic Agencies (DAs) with respect to the related quality management and assessment areas;• Interfaces with Process Owners in co-ordination of MQP documentation;• In response to requests from the Director-General, or proactively, informs the DG of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.
Measures of effectiveness	<ul style="list-style-type: none">• Provides effective monitoring of the ITER Organization's compliance with the QAP;• Manages the ITER quality training program;• Manages the daily administration of the MQP;• Assesses and promotes the compliance of the DAs and Suppliers with the ITER QAP.
	<p>SAP ID: 50000260</p> <p>Project Construction Phase</p>

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Level of study	At least Master's Degree or equivalent
Diploma	Quality assurance
Level of experience	At least 10 years
Technical experience/knowledge	<div><div><div>– Knowledge of Process Management Systems;</div><div>– Knowledge of ISO 9001; ISO 14001; 18001 and if possible, IAEA GS-R-3;</div></div><div><div>– At least 10 years proven experience in quality management in industrial related projects environment;</div><div>– At least 5 years' experience in process management and audit in an International Environment;</div><div>– Experience in developing and implementing quality training programs;</div><div>– Experience in the application of International Quality Standards;</div><div>– Experience of Integrated Management Systems;</div><div>– Experience in the application of IAEA GS-R-3 or identical national standard would be an advantage;</div><div>– Experience in supervision of inspection activities would be an advantage.</div></div></div>
Social skills	<div>Ability to work effectively in a multi-cultural environment</div> <div>Ability to work in a team and to promote team spirit</div> <div>Ability to work under pressure</div>
General skills	<div>– Ability to promote quality culture within a large organization.</div> <div>– Skills consistent with managing a complex project.</div>
Languages	English (Fluent)

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