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JOB DETAIL

Ref. IO1634 - 1/8/2016

IT Security & Policy Responsible Officer - CIO-038

Main job	System Administration
Department	CIO/ Central Integration Office
Division	CIO / Project Information System Section/Division
Job Family	Coordinating Officer
Application Deadline (MM/DD/YYYY)	01/31/2016
Grade	P4
Direct employment	Not required
Purpose	To be responsible for the Information Technology (IT) Security and IT Policies in the Project Information System Section/ Division. To coordinate aspects of cyber security with ITER Safety Department, Control System Division and other relevant parties and to provide active support.
Main duties / Responsibilities	<ul style="list-style-type: none"><li>• Manages all activities concerning the implementation, testing and revision of the ITER information security policies in order to protect information and prevent unauthorized access;</li><li>• Manages the activities concerning the creation and maintenance of IT policies especially related to cyber security and privacy;</li><li>• Liaises with and offers strategic direction to related governance functions (such as Physical Security/Facilities, Risk Management, IT, Human Resources, Legal and Compliance);</li><li>• Coordinates aspects of cyber security with the ITER Safety Department and the Control System Division;</li><li>• Coordinates the information security compliance activities;</li><li>• Organizes cyber security documentation, coaching, and training activities;</li><li>• Coordinates cyber security related help desk;</li><li>• Manages the risk assessment and incident prevention program, oversees vulnerability testing;</li><li>• Develops and implements and Incident Reporting and Response System to address security incidents (breaches), respond to alleged policy violations, or complaints from external parties;</li><li>• Supports actively the IT team and other ITER teams in the creation and maintenance of security systems and programs;</li><li>• Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan;</li><li>• May be requested to belong to any project team dealing with above activities and perform other duties upon management request;</li><li>• Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values &amp; ethics.</li></ul> <ul style="list-style-type: none"><li>• Reports to the Project Information System Section/Division Head;</li><li>• Acts as an interface between IT &amp; other groups at ITER ;</li><li>• In response to requests from the Director-General and/or Central Integration Office (CIO) Head, or proactively, informs the DG/ CIO Head of any important and urgent issues that cannot be handled by the concerned line management &amp; may jeopardize the achievement of the Project's objectives.</li></ul>
Measures of effectiveness	<ul style="list-style-type: none"><li>• Develops, implements and monitors efficiently ITER's IT security policy;</li></ul>

My space

RSS

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My job alert

- Coordinates effectively the maintenance and updating of IT security policies;
- Contributes efficiently to a strong ITER safety culture.

Project Construction Phase

Level of study	At least Master's Degree or equivalent
Diploma	Information Technology field or other discipline
Level of experience	At least 10 years
Technical experience/knowledge	<div><div><div>– Certifications in the security domain (CISSP, Ethical Hacker) is desirable;</div><div>– Knowledge of Information Security;</div><div>– Knowledge of IT infrastructure, IT systems and network;</div><div>– Knowledge of ISO 27000 and the NIST framework would be an advantage;</div><div>– Knowledge in Microsoft server environment would be an advantage.</div></div><div><div>– At least 10 years' experience in information security (cyber security);</div><div>– Experience in developing and administering an information security management program (ISMS) using ISO 27000 or other methods is desirable;</div><div>– Experience in conducting risk assessment and developing security training programs;</div><div>– Experience in Service Delivery;</div><div>– Experience managing teams in an international scientific or engineering context would be an advantage;</div><div>– Project Management experience is required; a certification in Prince II would be an advantage.</div></div></div>
Social skills	Ability to work effectively in a multi-cultural environment
General skills	Ability to work in a team and to promote team spirit
	<div><div>– Excellent capability to interact with experts from different disciplines;</div><div>– Organizational skills and autonomy for his/her of responsibility;</div><div>– Flexible and proactive approach oriented on problem solving.</div></div>
Languages	English (Fluent)

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