

# IO1341 Assembly and Site Logistics Planner CIE-215

## General information

Job category	Standard
Status	Confirmed
Department	DIP/Directorate for Project Control & Assembly
Division	PCA / Assembly & Operations Division
Section	PCA / AOP / Machine Assembly & Installation Section

## Job description

Main job	Engineering - Logistics
Title of the position	Assembly and Site Logistics Planner CIE-215
Job family	Functional Assistant - 3
Grade	G5
Direct employment	Required
Purpose	<p>To support the Machine Assembly and Installation (MAI) Section in the preparation and management of integrated project plans for assembly, installation and site logistics activities related to construction of the ITER Tokamak and Plant Systems.</p> <p>Supports the creation of an integrated Assembly, Installation and Site Logistics plan in accordance with the approved Project Management policies and procedures and other management directives and systems, so that the assembly of the ITER Machine and plant may be completed in an efficient and timely manner;</p> <p>Coordinates the development and integration of the detailed planning for assembly and site logistics with engineering and project management staff to ensure that project scope, costs, schedules, risks and opportunities are properly developed and integrated into a comprehensive Construction Project Plan;</p> <p>Reviews and evaluates planning inputs from third parties (ITER Organization Plant Breakdown Structure (IO PBS), Domestic Agencies (DAs), and Industry, development of integrated, detailed and resource loaded Construction Project and Site Logistics Planning, and supporting documents and presentations; assists in the preparation of compensatory and corrective actions;</p> <p>Provides training, guidance and support to IO and DA staff on the planning process;</p> <p>Contributes to the identification and analysis at project level of key challenges and risks in assembly and logistics planning and management, in particular strategies for coordination between all parties having responsibilities for on-site activities;</p> <p>Provides the ITER management and the DAs with an oversight of the state of realisation of the assembly of the ITER Machine, Plant and Ancillary systems;</p> <p>Develops what-if scenarios and workarounds for high risk systems and activities;</p> <p>Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan;</p> <p>Performs audits of compliance to project management standards, including liaison with internal and external auditors;</p> <p>Performs other duties linked to the above purpose upon management request, as necessary;</p> <p>Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.</p>
Main duties / Responsibilities	
Measures of effectiveness	<p>Reports to the Machine Assembly and Installation Section Leader;</p> <p>Interacts with Assembly and Operations Division officers as appropriate and with all other Directorates and Divisions as well as the DAs' staff;</p> <p>In response to requests from the Director-General and/or Director of Project Controls and Assembly (PCA) Directorate, or proactively, informs the DG/Director of PCA Directorate of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.</p> <p>Successful establishment of an Assembly, Installation and Site Logistics plan;</p> <p>Establishes good working relationship and regular information exchange within AOP and with other departments/DA on the Assembly, Installation and Site Logistics plan;</p> <p>Maintains monitors and updates the Assembly, Installation and Site Logistics plan in a timely</p>

manner;  
Overcomes the challenges of in-kind procurement, by supporting IO in establishing an integrated plan and ensuring buy-in by Domestic Agencies.

Project construction phase.

## Applicant criteria

Level of study	At least Bachelor's degree or equivalent
Diploma	Engineering or technical field
Level of experience	At least 7 years
Technical experience	Proven experience in planning of logistics and construction for large industrial plant and nuclear systems assembly and installation, and the areas below; Proven expertise in the organization of aspects of large scale international projects; Expertise in the development and implementation of planning software; Expertise in the application of Project Management best practices; Skills consistent with managing a complex developmental project.
General skills	Excellent communication and negotiation skills; Openness to collaborate in a multi-disciplinary and multi-cultural environment.
Languages	English (Working)
	Accreditation in project management is considered as an advantage.
Others	Skills consistent with managing a complex developmental project (e.g. MS project, Primavera, etc.).