

TITLE: Lead Quality Assurance Engineer		JOB CODE: SAS-014
REPORTS TO LINE MANAGER: Quality Assurance Division Head, Safety and Security Department		
DIRECT EMPLOYMENT: REQUIRED		GRADE: P4
Date Written: July 2008	Date Revised: February 2009	Date Revised:

Purpose:

To provide the ITER Project Organization, and particularly the ITER Project Office, with quality assurance leadership and interfaces;

To second the Quality Assurance (QA) Division Head in the task of managing and implementing the ITER QA Program.

Major Duties/Responsibilities:

- Assures the ITER QA requirements are applied to all areas of the Project;
- Assists the Project Office Department Head and the Department Section Heads to define and manage the ITER “Management and Quality Program”;
- Participates in the development and maintenance of an Integrated Management System;
- Contributes to the development and implementation of Quality Training Programs;
- Performs quality related activities as directed by the QA Division Head;
- Takes on the role of acting QA Division Head as required;
- Participates in internal and external surveillance audits;
- Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.

Qualifications and Experience:

- **Education:**
 - Degree at least equivalent to 3-4 years of study after the High School Diploma, in a scientific or technical field.
- **Technical experience:**
 - At least 10 years’ proven experience in QA management;
 - Comprehensive knowledge of quality and environmental standards;
 - Experience in developing and implementing quality training programs;
 - Experience working with Integrated Management Systems;
 - Inspection experience is desirable;
 - Experience in the implementation of quality systems in the nuclear industry is desirable;
 - Audit experience is desirable.
- **People Management experience:**
 - People management skills are essential.

- **Social Skills:**
 - Ability to work effectively in a multi-cultural environment;
 - Ability to work in a team and to promote team work.
- **Language requirements:**
 - Fluent in English (written and spoken);

Direct Supervisor and Interfaces:

- Reports to the ITER QA Division Head;
- Interacts with members of the ITER Organization and Domestic Agency Personnel as required.

Authority/Approval Levels:

This position has authority and approval levels generally defined by the ITER QA Division Head for his/her scope of work.

Measures of Effectiveness:

- Provides effective monitoring of the ITER Organisation's compliance with the QA Program;
- Manages the ITER quality training program;
- Provides proof of the Domestic Agencies' compliance with the ITER QA Program.